Title of Capstone Here

Author's Name Here

A Prospectus Presented to the Information Technology College Faculty
of Western Governors University
in Partial Fulfillment of the Requirements for the Degree
Master of Science in Degree Area HERE

Date of Submission Here
Abstract

Remember, your abstract should be a summary describing the most important aspects of the document. It should be about 200 words long and should stand alone. It is not the introduction; it should give the reader a summary of the entire prospectus. Summarize the most important points of the project. Include the following in your summary:

- Business/IT problem under investigation
- Plan
- Research methodology
- Implementation proposal
- Proposed and actual outcomes
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Introduction

This section introduces the problem and an overview of the solution. It contains the "road map" for the organization of the remainder of the paper. Describe the problem it addresses, an overview of the project, and the organization of the paper. Summarize the capstone’s highlights. Include the following in your summary:

**Project Scope**

Candidates should summarize what will and will not be included in the project. The scope of the project should be large enough for the student to demonstrate a very broad spectrum of information and clearly demonstrate competency.

**Project Rationale**

Candidates’ summaries should include the rationale for choosing this project, including what makes this problem interesting or significant.

**Problem Summary**

Candidates’ summaries of the problem should include the context in which this problem exists.

**Problem Background**

Candidates should provide sufficient background information so that the reader can appreciate the need for a solution and the approach that will be taken in the project.

**Need for the Solution**

Candidates’ summaries should include why the problem is important.

**Reason for Approach**

Candidates’ summaries should include why the proposed approach was selected.
Prospectus Organization

Candidates’ summaries should tell the reader what can be expected in the remainder of the prospectus.

Problem Statement

In this section, you will summarize in a business or an IT problem statement the components of the problem. Include the following information in your explanation:

Background Information

In the statement, candidates should summarize what the reader needs to know in order to appreciate the problem. Why is it a problem? This may include a literature review.

Causes

In this section, candidates should summarize the overall causes and the detailed factors contributing to the broader causes of the problem in this section.

Business Impacts

In the statement, candidates should summarize the most significant consequences of the problem.

Cost Analysis

In the statement, candidates should summarize what it will cost to implement a reasonable solution.

Risk Analysis

In the statement, candidates should summarize the likelihoods and consequences of various conditions that might impact the situation.

Assumptions

In the statement, candidates should summarize the assumptions of the problem.
Limitations

In the statement, candidates should summarize the limitations of the problem.

Technical Terms

Candidates should include any terms, acronyms, or jargon that would be helpful to define for the convenience of a non-specialist.

Technology Solution

Candidates should explain why a solution should be developed. Include the following in your explanation:

Business Drivers

Candidates should discuss the business drivers, or the important and relevant business factors.

Justification

Candidates should defend the importance of the business drivers candidates listed in the previous prompt.

No Solution

Candidates should describe what would happen if the problem were not addressed.

Solution

Candidates should justify the solution within business priorities and indicate how the proposed outcomes make sense and will be beneficial.
References


Appendix A:

Put any supporting material in these appendices. You may need to add more or possibly delete the ones that you do not use.
Appendix B:

Put any supporting material in these appendices. You may need to add more or possibly delete the ones that you do not use.
Appendix C:

Put any supporting material in these appendices. You may need to add more or possibly delete the ones that you do not use.
Appendix D:

Put any supporting material in these appendices. You may need to add more or possibly delete the ones that you do not use.