# Pacing Guide: Accounting I

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<tr>
<th>Week</th>
<th>Topic</th>
<th>Summary of Resources and Activities</th>
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| 1    | Preparing for Success         | 1. View the introductory video.  
2. Enroll in *College accounting: Chapters 1-30*  
3. View the CYC1/CZC1 Learning Resources video  
4. Familiarize yourself with the following resources:  
   - *Accounting I*  
   - *Introduction to Accounting: The Language of Business*  
5. Access the Undergraduate Accounting Core Learning Community                                                                                                                                 |
|      | Accounting for Business Today | 1. Read the following chapter in *College Accounting*:  
   - Chapter 1 (“Accounting: The Language of Business”)  
2. Complete the following activities in McGraw-Hill Connect:  
   - Review the narrated slides for chapter 1  
   - Complete the chapter quiz  
   - Complete the additional study questions for chapter 1                                                                                                                                       |
|      | Financial Statements          | 1. Read the following chapter in *College Accounting*:  
   - Chapter 2 (“Analyzing Business Transactions”)  
2. Complete the following activities in McGraw-Hill Connect:  
   - Review the narrated slides for chapter 2  
   - Complete the chapter quiz  
   - Complete the additional study questions for chapter 2                                                                                                                                       |
| 2    | Journalizing and Posting Transactions | 1. Read the following chapter in *College Accounting*:  
   - Chapter 3 (“Analyzing Business Transactions Using T Accounts”)  
2. Complete the following activities in McGraw-Hill Connect:  
   - Review the narrated slides for chapter 3  
   - Complete the chapter quiz  
   - Complete the additional study questions for chapter 3                                                                                                                                       |
|      | Recording Business Information | 1. Read the following chapter in *College Accounting*:  
   - Chapter 4 (“The General Journal and the General Ledger”)                                                                                                                                                                                     |
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| Preparing and Adjusting Entries, Part 1 | 2. Complete the following activities in McGraw-Hill Connect:  
  - Review the narrated slides for chapter 4  
  - Complete the chapter quiz  
  - Complete the additional study questions for chapter 4 |
| Preparing and Adjusting Entries, Part 1 | 1. Read the following chapter in *College Accounting*:  
  - Chapter 5 (“Adjustments and the Worksheet”)  
  2. Complete the following activities in McGraw-Hill Connect:  
  - Review the narrated slides for chapter 5  
  - Complete the chapter quiz  
  - Complete the additional study questions for chapter 5 |
| Sales and Receivables, Part 1 | 4. Read the following chapter in *College Accounting*:  
  - Chapter 7 (“Accounting for Sales and Accounts Receivable”)  
  5. Complete the following activities in McGraw-Hill Connect:  
  - Review the narrated slides for chapter 7  
  - Complete the chapter quiz  
  - Complete the additional study questions for chapter 7 |
| Purchasing and Payables | 1. Read the following chapter in *College Accounting*:  
  - Chapter 8 (“Accounting for Purchases and Accounts Payable”)  
  2. Complete the following activities in McGraw-Hill Connect:  
  - Review the narrated slides for chapter 8  
  - Complete the chapter quiz  
  - Complete the additional study questions for chapter 8 |
| Cash and Controls | 1. Read the following chapter in *College Accounting*:  
  - Chapter 9 (“Cash Receipts, Cash Payments, and Banking Procedures”) |
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| 2. | Complete the following activities in McGraw-Hill Connect: | • Review the narrated slides for chapter 9  
• Complete the chapter quiz  
• Complete the additional study questions for chapter 9 |
| 5 | **Employee and Payroll Accounting** | 1. Read the following chapter in *College Accounting*:  
• Chapter 10 ("Payroll Computations, Records, and Payment")  
2. Complete the following activities in McGraw-Hill Connect:  
• Review the narrated slides for chapter 10  
• Complete the chapter quiz  
• Complete the additional study questions for chapter 10  
3. Read the following chapter in *College Accounting*:  
• Chapter 11 ("Payroll Taxes, Deposits, and Reports")  
4. Complete the following activities in McGraw-Hill Connect:  
• Review the narrated slides for chapter 11  
• Complete the chapter quiz  
• Complete the additional study questions for chapter 11 |
| 6 | **Preparing and Adjusting Entries, Part 2** | 1. Read the following chapter in *College Accounting*:  
• Chapter 12 ("Accruals, Deferrals, and the Worksheet")  
2. Complete the following activities in McGraw-Hill Connect:  
• Review the narrated slides for chapter 12  
• Complete the chapter quiz  
• Complete the additional study questions for chapter 12 |
| 7 | **Financial Statements and Closing Procedures** | 1. Read the following section in *College Accounting*:  
• Chapter 13 ("Financial Statements and Closing Procedures")  
2. Complete the following activities in McGraw-Hill Connect:  
• Review the narrated slides for chapter 13  
• Complete the chapter quiz  
• Complete the additional study questions for chapter 13 |
| 7 | **The Accounting Cycle** | 1. Read the following chapter in *College Accounting*:  
• Chapter 14 ("Accounting Principles and Reporting Standards") |
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<tr>
<td><strong>Sales and Receivables, Part 2</strong></td>
<td>1. Read the following chapter in <em>College Accounting</em>:</td>
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<td>- Chapter 15 (&quot;Accounts Receivable and Uncollected Accounts&quot;)</td>
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<td>2. Complete the following activities in McGraw-Hill Connect:</td>
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<td>- Review the narrated slides for chapter 15</td>
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<td>- Complete the chapter quiz</td>
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<td>- Complete the additional study questions for chapter 15</td>
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<tr>
<td><strong>Accounting Information Systems</strong></td>
<td>1. Work through the following lesson in McGraw-Hill Accounting I:</td>
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<tr>
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<td>- <a href="#">Accounting Information Systems</a></td>
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<td>2. Complete all sections of the lesson and the review activities.</td>
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<td><strong>Final Steps</strong></td>
<td>1. Complete and submit tasks 1–4 if you have not already done so.</td>
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